



# ULUBERIA COLLEGE

NAAC ACCREDITED-B

Aided by Department of Higher Education, Government of West Bengal

Affiliated to University of Calcutta and NCTE

Recognised under section 2(f) and 12 (B) of UGC

Phone : (033) 26610332

FAX : 033 26610240

Website : www.uluberiacollege.org

e-mail : uluberia\_college@rediffmail.com

ULUBERIA, HOWRAH - 711315

From :

The Principal / President / Teacher-in-charge

Ref. No. : .....

Dated : .....

## Meeting Resolutions

The following resolutions were taken in the meeting, held on 02.07.2022:

1. It is resolved that an admission committee will be formed to carry out the admission of the session 2022-23. It is decided that Dr. Shibsankar Das will be the convener of the committee. Dr. Abdullah Bin Rahaman, Dalia Hazra, Satyajit Majumdar and Tarun Roy will act as the members of the committee.
2. Principal requested the faculty members to prepare routine for the academic session 2022-23. A routine committee has been formed to supervise the process. For the Arts departments Dr. Aditi Bhattacharya has been selected as the chairperson of the Routine committee, Dr. Momotaj Begam will be the convener and Dr. Basabdatta Ghosh, Biswajit Singh, Bidhan Chandra Sen, Mousumi Patra and Dr. Pritam Chakraborty will act as members. For Science departments Dr. Siddhartha Sankar Bhattacharya has been selected as the chairperson, Dr. Sanjoy Roy will be the convener and Dr. Shirsendu Das, Dr. Rina Mondal, Chandrima Sil, Dr. Pijus Kanti Das, Sri Shibaprasad Mondal will act as members. The routine should be complete within last week of July.
3. It is also resolved that the Routine committee will keep the provision for some online classes for B.A General Students in the Routine.
4. It is decided that this year all the departments will arrange alumni meet separately on 16th August, 2022, the College Foundation Day. The College will bear all the expenses of the functions organized.
5. It is decided that because of overlapping University Examination Routine all the invigilators will arrange the scripts of the examinees serially as per their University Roll number to make the later official process easy and smooth.
6. Principal requested the faculty members to be actively involved in updating the departmental website as it is mandatory for NAAC. It is decided that they will complete this task within July, 2022.
7. IQAC Coordinator declares that she will soon call meetings with the members of the different committees to update the reports of the activities they have done and some committees will also be reconstituted. It is resolved that the meetings will be held from the coming week keeping in view the examination schedule.

*Selvanish Pal*  
Principal  
Uluberia College  
Uluberia, Howrah

*Bhattacharya*

**IQAC  
Coordinator  
Uluberia College**



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## Meeting Resolutions

The following resolutions were taken in the meeting, held on 06.12.2022:

1. IQAC recommends that, in view of the growing need for employability skills among students, a few Add-on Courses will be initiated (online/offline) where each of its department will be providing a short-term course on topics, relevant to our times but outside the prescribed curriculum. The following guidelines are to be followed:
  - a) The Add-on Course will be 30 hours Course.
  - b) It will be on topics outside the prescribed curriculum.
  - c) It can be conducted online/ and offline.
  - d) It will be conducted beyond college hours.
  - e) Enrolment in the Course will be as per students' choice.
  - f) Course details will be discussed through Departmental resolution and later to be informed to the students.
  - g) Course Co-ordinator to be appointed.
  - h) Course Objectives and Outcomes to be clearly laid out.
  - i) Brochure/pamphlet to be issued.
  - j) Course Curriculum to be clearly designed, hours for topic delivery to be clearly laid down and class time to be prior informed so that students would know what and when to expect.
  - k) A Final Test to be conducted at the session end.
  - l) Test scores to be properly evaluated.
  - m) Course Certificate, duly signed by the Course Co-ordinator and the Institutional head, to be issued.
  - n) Students' feedback form to be circulated.
  - o) Feedback analysis to be done to ensure how the course can be developed in the next session.
2. Departments who have not yet organised guardian meet are requested to do so. They are to inform IQAC of the dates, chosen for the meet, so that IQAC can prepare online feedback form for parents.
3. 75<sup>th</sup> Platinum Jubilee Celebration of College to be planned. Sub-committees to be organized to appoint teaching & non-teaching staff in various on-campus co-curricular activities to be organized in honor of the Celebration. A special edition to be published in honor of the college celebration
4. Departments are requested to organise seminars, webinars, and workshops and outreach programs for students' participative & experiential learning.
5. NCC is requested to conduct program in the honour of the upcoming Republic Day.
6. All Departments are, hereby requested to prepare and upload a Departmental Course Brochure & Prospectus for the benefit of the students in the college app so that all students can easily access it.
7. IQAC recommends that the Students' Week to be observed from 2<sup>nd</sup> – 7<sup>th</sup> of January, 2023 should include outreach activities to benefit the surrounding community.
8. B.A/B.Sc. 5<sup>th</sup> semester, 2022 University will be conducted by Chemistry Dept.



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9. 1<sup>st</sup> semester Internal & External Exams to be duly conducted.
10. B.A/B.Sc. 3<sup>rd</sup> semester, 2023 University Exam, rescheduled in February, 2023 will be conducted by History & Political Sc. Depts.
11. 1<sup>st</sup> semester University Exam will be conducted by English Dept.
12. IQAC recommends the use of QR code for Internal Exam Attendance.
13. Staff Picnic to be organised at the riverside of "Guest House" of Bhagabati Co-operative Society Pvt. Ltd. At Shyampur on 03.02.2023.
14. Inter-college Sports Celebration on 20<sup>th</sup> & 21<sup>st</sup> February will be in collaboration with Joypur Panchanaman College and Naradishna Dutt College.
15. International Mother Tongue Day will be celebrated on 21<sup>st</sup> February at Uluberia Rabindra Bhavan.
16. HoDs of all Dept. are requested to pass a Google Form, prepared by IQAC to all students who have passed-out after 2018 by 7<sup>th</sup> February.
17. A soft-skill program to be organised for English Communication skills.

*Debanish Pal*  
Principal  
ULUBERIA COLLEGE  
Uluberia, Howrah

*Shibsankar Sen*  
IQAC  
Coordinator  
Uluberia College



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## Meeting Resolutions

The following resolutions were taken in the meeting, held on 11.12.2022:

### 1. Regarding AQAR-2021-22 submission:

For the submission of AQAR-2021-22, following criteria wise groups are formed:

#### 1. Criterion 1:

- i) Ghazala Nehal
- ii) Dr. Rina Mondal
- iii) Bipra Biswas
- iv) Dr. Joydip Adhikari

#### 2. Criterion 2:

- i) Dr. Basabdatta Ghosh
- ii) Dr. Sk. Ibrahim
- iii) Sandip Dalui
- iv) Biswajit Singh
- v) Mousumi Patra
- vi) Shibprasad Mondal

#### 3. Criterion 3:

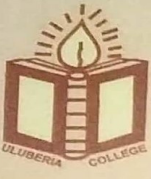
- i) Dr. Siddhartha Sankar Bhattacharya
- ii) aDr. Abdullah Bin Rahaman
- iii) Dr. Pradip Kumar Mondal
- iv) Dr. Kamalesh Das
- v) Dr. Sanjoy Roy

#### 4. Criterion 4:

- i) Duranta Mistri
- ii) Tanushree Rakshit
- iii) Aisharya Kayal
- iv) Sanajit Manna

#### 5. Criterion 5:

- i) Dr. Pijush Kanti Das
- ii) Dr. Biswajit Saha
- iii) Dr. Arup Kumar Sarkar
- iv) Dr. Ratna Banerjee
- v) Bidhan Chandra Sen



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## 6. Criterion 6:

- i) Dr. Anup Kr. Singha
- ii) Alok Roy
- iii) Rajkumar Bhunia

## 7. Criterion 7:

- i) Dr. Shyamol Sarkar
- ii) Dr. Kinkor Saha
- iii) Kasturi saha
- iv) Tandrima Sil
- v) Debiprasad Mondal

2. AQAR-2021-21 to be uploaded in the NAAC website by 31.12.2022.
3. AISHE-2021-22 to be uploaded in the Aishe portal by 31.01.2023.
4. Green Audit Report and Academic Audit for the Academic session 2021-22 will be prepared within 31.12.2022.

*Debanish Ch*  
Principal  
ULUBERIA COLLEGE  
Uluberia, Howrah

*Shibsankar Sen*  
IQAC  
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## Meeting Resolution

The following resolutions were taken in the meeting, held on 12.01.2023:

1. It has been resolved that Uluberia College will participate in the upcoming NIRF ranking.
2. Resolved that a committee has been formed to handle the data requirement regarding participation in NIRF.

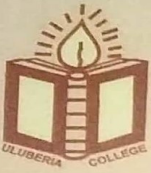
The composition of the committee is as follows:

- a) **Dr. Kinkar Saha, Joint Convenor**
- b) **Dr. Pradip Kumar Mondal, Joint Convenor**
- c) **Dr. Shirsendu Das**
- d) **Dr. Jaydeep Adhikary**

3. Convenors will meet with the members for each NIRF category to formulate the modalities of data collection and data compilation.
4. Resolved that Academic Audit Report for the Academic session 2021-22 will be prepared within March, 2023.
5. Proposal for **purchase of laptops** for faculties were placed.

*Selvarish P*  
Principal  
ULUBERIA COLLEGE  
Uluberia, Howrah

*Shibsankar Das*  
IQAC  
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## Meeting Resolution

The following resolutions were taken in the meeting, held on 07.3.2023:

1. IQAC recommends the NSS committee to organize on-campus student co-curricular activities, competitions, and workshops in honor of the 75<sup>th</sup> Platinum Jubilee Celebration of the Institute. Since the celebration is yearlong, IQAC observes that the activities prepared in its honor should be quality-based and ensure value addition among the students.
2. IQAC recommends B.Ed. Departments to organize outreach programs in collaboration with NSS Committee to spread social awareness on societal issues.
3. NCC is to conduct program in the honor of the upcoming International Yoga Day, Puneet Sagar Abhiyan and ensure quality enhancement through outreach programs.
4. Women Cell is to organize a student seminar on gender equality in honor of International Women's' Day celebration, 2023.
5. IQAC recommends that, besides workshops and seminars, Departments should also organize soft skill training programs, keeping in view NEP, 2020's thrust on internship & entrepreneurship.
6. All Departments are requested to prepare their respective academic calendars and upload them in the college app at the earliest.
7. Departmental Routine for Semesters 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> to be prepared and uploaded in College App by 13<sup>th</sup> March as classes will start from 14<sup>th</sup> March onwards. P-days, if changed, need to be added in the App. Due Class Tests to be conducted to track students' performance.
8. IQAC recommends each teacher to upload their lesson plans for 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> classes in the College App.
9. All Departments are requested to incorporate role play, interactive teaching-learning through group discussions, quiz and debates as means to innovative teaching methods and to evaluate students' understanding of delivered lessons in ways beyond the traditional class tests and oral questioning.
10. College Admission to commence immediately after announcement of H.S result and to be conducted as per CU Regulations (Notification No. CSR 05/2023) for CCF, 2022.
11. IQAC recommends signing MoU for collaborative activities with Sree Chaitanya Mahavidyalaya, CCAE, Vidyasagar University, Omdayal Group of institutions, Uluberia, Howrah, Sri Sri Rural Development Programme Trust, Deshbandhu Girls' College, Ramsaday College.
12. Career Counselling & Placement Cell need to conduct career-oriented activities for the Academic Year 2022-23.

  
Principal  
ULUBERIA COLLEGE  
Uluberia, Howrah

  
IQAC  
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## Meeting Resolution

The following resolutions were taken in the meeting, held on 12. 05. 2023:

1. Institution will apply for ISO certification number and all the members of criteria 7 of AQAR are requested to take necessary steps for certification.
2. Energy audit, Environmental Audit and General Quality Management Audit are to be initiated by the criteria 7 of AQAR.
3. Gender Audit for the current session to be conducted and necessary activities to be pursued for its proper execution.
4. Proposal for initiating a **language laboratory through ORELL Talk** was placed.
5. Proposal for **purchase of books** for central library of Uluberia College was placed.

*Debanish Pal*  
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## Meeting Resolution

The following resolutions were taken in the meeting, held on 03. 06. 2023:

1. NSS committee to organize an outreach program to spread awareness against dengue in the local communities.
2. In view of World Environment Day Celebration on 5<sup>th</sup> June, 2023 and Swachh Bharat Abhiyan, IQAC recommends Dept. of Botany to organize a few Environmental Awareness Programs
3. NCC to organize a program in celebration of upcoming Independence Day.
4. Seminars to be organized by Dept. to make faculties aware of how to implement CCF, as per NEP 2020 in the undergraduate course.
5. Those Departments who have not yet prepared the program and course outcome of their respective subjects need to prepare and upload in the college app in the earliest.
6. Those Departments who have not yet prepared their Academic Calendars need to prepare and upload in the college app in the earliest.
7. Departments are requested to publish their respective student magazines, 2023 as soon as possible. The magazines are also to be uploaded in the college app as digital storage.
8. IQAC recommends 6<sup>th</sup> Semester University exam, commencing from 15<sup>th</sup> July, to be conducted by Dept. of Physics.
9. An orientation program to be organized for the newly admitted 1<sup>st</sup> semester students.
10. 1<sup>st</sup> semester classes to commence from 31<sup>st</sup> July, hence Class routine to be uploaded in college App by 1<sup>st</sup> August, 2023.
11. IQAC recommends teachers to upload their lesson plans for 1<sup>st</sup> Sem classes in the College App.
12. Platinum Bhavan of the Institution to be inaugurated on 17<sup>th</sup> August, 2023.
13. Uluberia College karate students are to participate in National Karate Championship, 2023 in Goa.

*Debanish Pal*  
Principal  
ULUBERIA COLLEGE  
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