



# ULUBERIA COLLEGE

NAAC ACCREDITED-B

Aided by Department of Higher Education, Government of West Bengal

Affiliated to University of Calcutta and NCTE

Recognised under section 2(f) and 12 (B) of UGC

Phone : (033) 26610332

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Website : www.uluberiacollege.org

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ULUBERIA, HOWRAH - 711315

From :  
The Principal / President / Teacher-in-charge

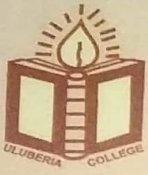
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## Action Taken Report for the AY 2018-19

The following Action Taken Report has been prepared on the basis of IQAC meeting resolutions for the AY 2018-19:

1. For online Student Satisfaction Survey, IQAC has duly prepared Student Questionnaires.
2. Student counseling sheets, duly filled by Honours students, were assessed academically, economically and culturally by Departmental teachers.
3. IQAC has ensured that all students were fully informed about Student Counseling and Placement Cell activities.
4. Departments have properly documented details of Cultural programs by students. The documentation contains relevant notices, report, attendance sheets and images of the day.
5. "Sukriti Samman" was held on 29<sup>th</sup> September, 2018. Students who have performed well in Karate, Sports and in University exams were awarded. Dr. Shruhid Bhowmik, a retired teacher of Uluberia College, was also felicitated for his outstanding academic performances alongside Rohima Khatun for the latter's contribution as a social worker.
6. Internal Academic Audit of the session 2018-19 were completed.
7. Proper departmental documentation has been done for all on-campus and outreach activities, conducted for Participative Learning.
8. IQAC has revised the assigned tasks to the members of the 7 NAAC Criteria for AQAR submission for the present academic year.
9. Departments have been duly informed about their share of documentation for AQAR submission and have been requested to submit work within 30<sup>th</sup> April, 2019.
10. Students have been made aware of their rights and means to express their grievance to the Institution's Grievance Redressal Cell through respective Mentors.
11. Departments have organized seminars like "International Literary Meet" organized by English Dept., "Kabipranam" by Bengali Dept. or the International Mothers' Day celebration by B.Ed. Dept.
12. Editorial Board was duly formed and Quest, 2019 was published.
13. A workshop on New Regulations of NAAC Accreditation was organized by IQAC for self-updating on latest NAAC Accreditation procedure for both teaching, non-teaching members and student representatives.
14. Guardian meet was conducted and online guardian feedback were collected.
15. Departmental website was updated as per Performa, provided by the Physics Dept.
16. HoDs have been provided with the soft-copy of Alumni Information Form to collect information from alumni of respective departments.



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17. Admission Committee Members were duly summoned to conduct the admission process for the AY 2019-20. A helpdesk was formed to address candidate queries.
18. The master routine, prepared by the Routine Committee, was provided to Departmental Heads for schedule allotment of individual teachers. The task was accomplished by 1<sup>st</sup> week of June, 2019.
19. For the AY 2018-19, IQAC has organized social awareness programs like "Cleanliness and Tree Plantation", in collaboration with Uluberia Municipality, duly coordinated by Dr. Subhomoy Ghosh and Sri Sandeep Dalui, and a "Blood Donation Camp" for student body.
20. A seminar on "Save the Girl Child", in collaboration with Howrah District Family and Child Care Welfare Branch, to be coordinated by Dr. Jayashree Sarkar and Kasturi Saha, was duly planned.

*Schamish Paul*  
Principal  
Uluberia College  
Uluberia, Howrah

*Bhattacharya*  
IQAC  
Coordinator  
Uluberia College