

The Format for Annual Assurance Report (AQAR) of the IQAC

Name of the College: ...ULUBERIA COLLEGE.....

Name of the Affiliating University:CALCUTTA UNIVERSITY.....

Year of Report:Session 14-15.

Section A: Plan of action

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

PLAN OF	ACHIEVEMENT
i. Conducting workshop with the teaching and non-teaching staff to bring some changes in examination and evaluation system.	i. This year we have introduced slight changes in the system of evaluation of the students of General Course in order to cope with the shortage of time span and vast syllabus.
ii. Collecting feedback from students and guardians	ii. Collected from students from February 2015 to April 2015 and consolidated. Guardian's feedbacks are reflected in 'Guardian's Meeting' held in different departments.
iii. Conducting internal academic audit on NAAC parameters.	iii. This cannot be successfully carried out. Only Academic Sub-committee has made a review of the academic activities of the college.
iv. Helping the students preparing for competitive examinations	iv. Arrangements have been made for short term training for School Service Commission (SSC) and Clerkship examinations in collaboration with Uluberia Employment Exchange Office.
v. Venturing for making our Academic Journal "Quest" a Peer-Reviewed one.	v. We have been successful in our venture and the issue of 2014-15 (Vol 9) has been made a Peer Reviewed Journal.
vi. Introducing a job-oriented course free of	vi. This is under process. We have submitted to the UGC a project for Skill Oriented Training free of cost under Dindayal Upadhyaya Skill

<p>cost in our college campus.</p> <p>vii.Introducing Non-Conventional (solar) energy in our campus</p>	<p>Oriented Training under Central Government.</p> <p>vii.The project has been sanctioned by West Bengal Government and we are going to introduce solar panel in this academic year.</p>
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Section B:

1. Keeping the goals and objectives of the college in mind IQAC has performed the following activities in this academic year:
 - a) For monitoring and evaluating teaching and learning process IQAC has taken the following steps:
 - i. Students are being constantly evaluated through Class Tests, Quiz, Seminars and Home Assignments.
 - ii. The Entry and Exit Performance Analysis helps the college to bring out the students in a better way.
 - iii. Through Academic Subcommittee IQAC keeps vigilance on the teaching learning process.
 - iv. Considering and analysing Students’ feedback IQAC monitors teaching learning process.
 - b) For enlivening the academic atmosphere of the College IQAC has taken the following steps:
 - i) Organized study circle for the faculty members where they present papers.
 - ii. Encouraged the faculty members for contributing papers for College Academic Journal ‘Quest’.(ISSN NO:2319-2151)
 - iii. Encouraged Interdisciplinary Research Activities..
 - iv. Appealed the Authority to grant special leaves to the faculty members for joining different seminars both inside and outside India.
2. No new programme has been initiated this year.
3. Not applicable
4. No
5. We cannot implement examination reforms as final year exam is conducted by the university .Besides pre-final tests, college takes mid-term tests and class tests. Surprise tests are also taken.

6. This year we have no record regarding this. One student has qualified GATE in this session.
7. College cannot organize any such programme. But faculty members can join the Refresher/ Orientation Program under FIP organized by any University.

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07 (2014-15)

8. This year we have conducted 4 Seminars on College level.

9. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		
Outlay in Rs. Lakhs	1.90 Lakhs	5.64 Lakhs		

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		02
Outlay in Rs. Lakhs		3.35 & 2.40 Lakhs		

- 10 No patent has been generated.
- 11 We have started a new collaborative research Programme under BOOST with S> N. Bose Research Institute, Kolkata involving Five Science Departments of our College.
- 12 Our college has received Twenty Lakhs (20,00,000) from BOOST (sanctioned by the Dept. of Bio-Technology, W.B. Govt) where Five Science Departments of the college are involved.

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Number	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (Completed)	01	03	DST	1.90 Lakhs	
Major projects (Ongoing)	01	03	UGC	5.64 Lakhs	3.8 Lakhs
Minor Projects (Ongoing)	02	02	UGC	6.75 Lakhs	4.78 Lakhs
Interdisciplinary Projects					
Industry sponsored					

Projects sponsored by the University/ College					
Students research projects <i>(other than compulsory by the University)</i>					
Any other(Specify)	01	5	DBT, GOVT OF WB	40 Lakhs	40 Lakhs
Total					

13. As undergraduate Institution we cannot have research scholars in our College.

14. Impact factor 0-5

15. Nil

16. ??

17. Fund received from BOOST

18 Community service:

i) Reconstruction of village roads and a bridge in Kaijuri, the adopted village near the college

ii)Face lifting of the village playground

iii)Health-awareness program in the adjacent area of the college Rally to create social awareness regarding child abuse, alcohol and drug addiction

iv)Running Evening School with the children of the adjacent area of the college

v)Rally to create social awareness regarding child abuse, alcohol and drug addiction

vi)Seminar on AIDS

19. This year 6 faculty members, 2 Librarians have joined the Institution. . This year one casual staff in the office and two staffs on daily wage basis have been recruited by the college.

20. Teaching (Substantive) 33: Nonteaching 29 (Permanent)

Teaching (contractual, part-time, Guest) 20: Nonteaching (Casual) 22

21. (i) Introduced ENLIST since 2012 for online search for E-journal.

(ii) Introduced OPAC (Online Public Access Catalogue) since 2014 January.

College Introduced Wi-Fi connection library in the in this year. Open access system has been introduced from January 2014.

22. . Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,989 (since April 2000)	Rs. 16,42,896	788 in 2014-15 session	Rs. 91,245	11,777	Rs. 17,34,141
Reference Books						
e-Books						
Journals	27	38,435*				
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

*Only 10% books are reference books. As most of our students come from BPL class we have to purchase plenty of Text books. This year no new journal has been subscribed.

23. In all the Honours Courses this has been introduced and on the basis of the feedback Academic Subcommittee takes action.

24. Feedback from the stakeholders like Students, parents and Alumni are taken.

25. Unit Cost of Education: a) Including salary component: 6808.265

b): Excluding salary component: 1606.124

26. **Computerization of Administration**

(i) Preparation of Salary Bill by KOSA software introduced by W.B. Govt. and payment through E-pradan.

(ii) Online Admission and Registration as well as online payment to the bank.

(iii) Students' Data-base regarding admission, result etc.

(iv) Sending information to faculty members and students through mass SMS.

27. The basic amenities were improved as per request of the students which includes more toilets for boy students, improved canteen facilities and space for cycle stand.

28. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	10	10		08	07	22	01

Added	15					09	06	
Total	63					16	28	01

29. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

a) This year 30 students of our college have been given computer training by the Computer Centre inside of college campus under subsidized rate.

b) Calcutta University organized a training on E-governance where Dr. Sibsankar Das, Assistant Professor of Mathematics Department and Sujauddin Ahmed, the Computer Consultant of our institution joined.

30. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	548	3,27,635
Financial support from government	400	*
Financial support from other sources		
Number of students who received International/ National recognitions		

* Total amount cannot be mentioned as the amount is directly credited to the students' individual Bank Account through NEFT.

31. Activities and support from the Alumni Association

Every year in collaboration with Alumni Association college organizes prize distribution ceremony for appreciating and encouraging the academic excellence of the students in their university exams. Some of the alumni of our college have contributed lumpsome money for giving financial support to the meritorious but financially weak students. Besides these, college exploits the expertise of some of its alumni in different fields.

32. Activities and support from the Parent – Teacher Association

We have no formal parent teacher association but every year IQAC arranges guardians' meeting to collect feedback from them in academic as well as in other spheres for the benefit of the institution.

33. At present we have no health unit in our College. But every year we organize Thalassemia Screening Test and general health check up in collaboration with Uluberia General Hospital.

34. 12 students won awards in sports at University level.

35. We use to provide the outstanding sports persons sports jersey and shoes and also wave their College fees.

36. We use to felicitate the students who got 1st class in University Final Examination.

37. There is a Counselling and Career Guidance Cell in our college. The departmental teachers also counsel their students throughout the year. Seminars are also arranged on career guidance and special training courses are arranged in collaboration with CMI, a reputed Institute of Kolkata.

38. In this academic session 11 NCC cadets are recruited in different departments of Army.

39. Computer training has been provided for the nonteaching staff.

40. i. Yoga classes for students and staff are arranged on regular basis.

ii. Karate has been introduced in our institution where the students especially the girl students are very much interested.

iii. Initiative taken for making the campus and adjacent area of the college plastic free.

41. Linkages have been made with British Council and American Library and also with S. N. Bose Research Institute.

42. In the previous Academic Session (2013-14) instead of AQAR

we have submitted SSR to NAAC as NAAC investigation was due and on 2014 February NAAC Team came to evaluate us. On the basis of their evaluation Governing Body took some measures.

43. The academic atmosphere of the college is maintained Faculty members use to contribute papers in different journals. Seminars are organized regularly. Since 2005 a bi-lingual academic journal is being regularly published. As our institution is an undergraduate institution the teachers cannot independently guide the research scholars. They guide the research scholars of other Post Graduate or Research Institutions and guide the students in collaboration with the research guides of those Institutions under which the students registrar themselves for Ph.D.

Section C: Outcomes achieved at the end of the year

- i. Some vacant posts of different departments have been filled up.
- ii. For long 4 years we have no librarian in our College. Two posts were vacant and have been filled up.

- iii. Girl students are performing very well in Karate.
- iv. We have been able to make our Academic Journal Peer –reviewed.

Section D: Plans of the College for the next year

- i. Renovation and up gradation of existing facilities
- ii. Introduction of skill development project
- iii. Bringing new research project under BOOST involving students.